

MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 28, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz – Joined virtually at 9:00 a.m.
Division 1 Councillor Jim Range – Joined virtually at 9:00 a.m.
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais – Joined at 9:19 a.m.
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Deputy Chief Administrative Officer Janessa Macnab

DELEGATIONS: 10:00 a.m. Robert Mitchell, Ratepayer
Paige Hundt, Municipal Planner
11:00 a.m. Michael Hughes, Ratepayer
Jordan Starr, Community Safety Officer
Zachery Bonaise, Bylaw Enforcement Officer
12:30 p.m. Kerry Robertson, Municipal Foreman
Taylar Roberts, Maintenance Supervisor

CALL TO ORDER: Deputy Reeve Gordon Spencer called the meeting to order at 9:03 a.m.

AGENDA

0055 – 25 HERGOTT That the January 28, 2025 agenda be accepted for reference.

CARRIED

MINUTES

0056 – 25 NEDELEC That the January 14, 2025 regular meeting minutes be approved as presented.

CARRIED

LOTS 3, 4, AND 5, BLOCK 2, PLAN Y727 – HAMLET OF SPRUCE LAKE

0057 – 25 HAMM That the Rural Municipality of Mervin No. 499 requests Administration to remove the parcel tie from Lot 3 to Lots 4-5, Block 2, Plan Y727 in the Hamlet of Spruce Lake.

CARRIED

LOTS 4-5, BLOCK 2, PLAN Y727 – HAMLET OF SPRUCE LAKE

0058 – 25 RANGE That the Rural Municipality of Mervin No. 499 accepts the offer of \$1,000.00 plus GST for the purchase of Lots 4-5, Block 2, Plan Y727 in the Hamlet of Spruce Lake.

CARRIED

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(C)

0059 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 9:15 a.m.

CARRIED

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RECONVENE REGULAR MEETING

0060 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 resumes open session of the January 28, 2025 Council Meeting at 9:56 a.m.

CARRIED

Paige Hundt, Municipal Planner entered the Council Meeting at 9:57 a.m.

Robert Mitchell, Ratepayer joined the January 28, 2025 Council Meeting via Conference Call at 9:58 a.m.

Robert Mitchell, Ratepayer left the meeting at 10:09 a.m.

DECEMBER 10, 2024 MINUTES: RESOLUTION #962 – 24 AMENDMENT

0061 – 25 RANGE That the Rural Municipality of Mervin No. 499 amends Resolution #962 – 24 from the December 10, 2024 Council Meeting Minutes as follows:
“That we support Subdivision Application 3734-2024, located at PCL R1 Plan 78B10712, subject to a **Master Servicing Access** Agreement including provisions for purchase of the required land at assessed value, road construction requirements, planning fees, and landscaping.”

CARRIED

BYLAW 2025-01 SALE AND PARCEL CLASS CHANGE OF DEDICATED LANDS (MUNICIPAL RESERVE)

0062 – 25 HAMM That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-01 for the Sale and Parcel Class Change of Dedicated Lands (Municipal Reserve) at the January 28, 2025 Council Meeting.

CARRIED

BYLAW 2025-01 SALE AND PARCEL CLASS CHANGE OF DEDICATED LANDS (MUNICIPAL RESERVE)

0063 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 requests the Municipal Planner to complete advertisements of Bylaw 2025-01 for the Sale and Parcel Class Change of Dedicated Lands (Municipal Reserve) per legislative requirements.

CARRIED

PUBLIC HEARING

0064 – 25 BLAIS That the Rural Municipality of Mervin No. 499 recess the regular meeting at 10:27 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

0065 - 25 BLAIS That the Rural Municipality of Mervin No. 499 resumes the open session of the January 28, 2025 Council Meeting at 10:45 a.m.

CARRIED

DISCRETIONARY USE PERMIT #240072-094

0066 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves Discretionary Use Permit #240072-094, for a temporary RV as a Principal Use on Lot 9, Block 7, Plan 101942647 in the Hamlet of Sandy Point.

CARRIED

Jordan Starr, Community Safety Officer and Zachery Bonaise, Bylaw Enforcement Officer entered the Council Meeting at 10:55 a.m.

Michael and Claire Hughes, Ratepayers entered the Council Meeting at 10:55 a.m.

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PUBLIC HEARING

0067 – 25 HAMM That the Rural Municipality of Mervin No. 499 recess the regular meeting at 10:57 a.m. to move into a Public Hearing.

CARRIED

Thanked Michael and Claire Hughes for attending the January 28, 2025 Public Hearing at 11:07 a.m.

RECONVENE REGULAR MEETING

0068 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 resumes the open session of the January 28, 2025 Council Meeting at 11:08 a.m.

CARRIED

Paige Hundt, Municipal Planner left the meeting at 11:10 a.m.

COMMUNITY SAFETY OFFICER TRAINING OPPORTUNITIES

0069 – 25 RANGE That the Rural Municipality of Mervin No. 499 supports the Community Safety Officer and Bylaw Enforcement Officer expressing interest in attending Community Safety Officer training in North Battleford the week of March 3-7, 2025.

CARRIED

PARTY PARTICIPATION – TURTLEFORD

0070 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 supports the participation of the Community Safety Officer with the Turtleford Community School for the PARTY program planned for the first week of May 2025.

CARRIED

NORTHWEST PROTECTIVE SERVICES MONTHLY REPORTS – NOVEMBER AND DECEMBER

0071 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the November and December 2024 North West Protective Services reports as submitted and discussed with Jordan Starr, Community Safety Officer.

CARRIED

SASKPOWER EMERGENCY SERVICES GRANT

0072 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 forwards the proceeds from the SaskPower Emergency Services Grant as follows:

- St. Walburg and District Fire and Rescue Association: \$1,750.00; and
- Town of Turtleford and RM of Mervin No. 499 Fire Association: \$1,750.00.

CARRIED

ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION – BYLAW NO. 1 DOCUMENTATION

0073 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 supports one vote per Founding Member for Article 6.2 of Bylaw No. 1 of the St. Walburg and District Fire and Rescue Association.

CARRIED

ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION – 2025 BUDGET

0074 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports the 2025 Budget as presented by Fire Chief Keith Craig for the St. Walburg and District Fire and Rescue Association.

CARRIED

Deputy Reeve Gordon Spencer passed the Chair over to Division 6 Councillor Victor Hamm at 11:59 a.m. and left the meeting.

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RECESS FOR LUNCH

0075 – 25 BLAIS That the January 28, 2025 Council meeting recess for lunch at 12:00 p.m.

CARRIED

RECONVENE REGULAR MEETING

0076 – 25 RITZ That the January 28, 2025 Council meeting reconvenes at 12:30 p.m.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 12:30 p.m.

Paige Hundt, Municipal Planner joined the meeting at 12:40 p.m.

Municipal Planner, Paige Hundt left the meeting at 12:50 p.m.

2025 GRADER TENDER

0077 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 awards Tender RM 499-2024-08 for One Grader with Trade-In to Finning for a 160JOY-BR Motor Grader at a cost of \$647,411.48 including a 60-month/7500 hr. Premier + Travel (\$49,290.00) less \$165,000.00 for the Trade-in of the 872GP John Deere Motor Grader.

CARRIED

PURCHASE OF GRAVEL AND ACCESS AGREEMENT WITH FAIRVIEW SPRINGS HOLDINGS INC.

0078 – 25 RANGE That the Rural Municipality of Mervin No. 499 requests Administration to complete an agreement for gravel extraction and access at NE 08-50-21 W3 with Fairview Springs Holdings Inc. for 25,000 cubic yards of 1" material.

CARRIED

2025 GRAVEL CRUSHING TENDER

0079 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Tender with a closing date of March 13, 2025 at 4:00 p.m. for crushing of:

- 20,000 cubic yards of 1" material and 5,000 cubic yards of 2" material at the Christal Pit; and
- 25,000 cubic yards of 1" material, with required surface stripping of approximately 6" at the Lake Pit.

CARRIED

CEMENT BLOCKING FOR TRANSFER SITE MAINTENANCE

0080 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 approves the purchase of cement blocking from Hardy Excavating up to \$20,000.00 plus applicable taxes for Transfer Site Maintenance.

CARRIED

Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylor Roberts left the meeting at 1:35 p.m.

PUBLIC WORKS REPORT

0081 – 25 BLAIS That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylor Roberts.

CARRIED

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RECESS

0082 – 25 HERGOTT That the January 28, 2025 Council meeting recess for ten (10) minutes.

CARRIED

RECONVENE REGULAR MEETING

0083 – 25 HERGOTT That the January 28, 2025 Council meeting reconvenes at 1:45 p.m.

CARRIED

TURTLEFORD COMMUNITY SCHOOL – NEW TRACK SPONSORSHIP

0084 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports the Turtleford Community School with a \$1,000.00 Gold Sponsorship towards the new 400m track.

CARRIED

NORTHWEST MUNICIPALITIES ASSOCIATION ANNUAL MEMBERSHIP

0085 – 25 RITZ That the Rural Municipality of Mervin No. 499 receives and acknowledges the documentation of the Northwest Municipalities Association as presented. Furthermore, that Council supports the increase to \$300.00 for Annual Membership fees for the Northwest Municipalities Association.

CARRIED

ADMINISTRATIVE ASSISTANT JOB DESCRIPTION REVISIONS

0086 – 25 BLAIS That the Rural Municipality of Mervin. No. 499 approves the revisions to the Administrative Assistant Job Description as presented.

CARRIED

HAMLET OF SOUTH BAY MEETING MINUTES

0087 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges receipt of the January 13, 2025 Hamlet of South Bay Board Meeting Minutes as submitted.

CARRIED

CORRESPONDENCE

0088 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration.

CARRIED

ACCOUNTS FOR PAYMENT AS OF JANUARY 28, 2025

0089 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #26733 to cheque #26770 (\$83,635.92), manual cheque #1237-Man to 1248-Man (\$42,179.12), and payroll (\$30,740.90), totaling \$156,555.94 for payment.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF DECEMBER 31, 2024

0090 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activity for the month of December 2024, as presented.

CARRIED

ADJOURNMENT

0091 – 25 RANGE That the January 28, 2025 meeting be adjourned at 2:41 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


DEPUTY REEVE